

**ENTERPRISE CONNECT  
TAILORED ADVISORY SERVICES GRANT DECLARATION**

Please fill in a separate declaration for each consultant used, at the completion of the project/s.

For the purpose of this declaration:

**Grantee** means: \_\_\_\_\_  
*[insert full name and ABN of Grantee]*

**Consultant** means: \_\_\_\_\_  
*[insert full name and ABN of Consultant]*

(1) Name, address and occupation of person making the declaration.

I, (1) \_\_\_\_\_  
make the following declaration:

1. That I have authority to make this declaration on behalf of the Grantee.
2. That Consultant was engaged by Grantee on \_\_\_/\_\_\_/\_\_\_ **[insert date]** to provide a Tailored Advisory Service to Grantee under Stage 2 of the Enterprise Connect Initiative.
3. That the Tailored Advisory Service provided by Consultant to Grantee under Stage 2 of the Enterprise Connect Initiative has concluded;
4. That the amount paid by Grantee to Consultant for the provision of the Tailored Advisory Service was \$\_\_\_\_\_ **[insert amount in Australian dollars, excluding GST]**.
5. That the amount referred to in 4. above did not include any financial assistance obtained by Grantee from any Local, State, Territory or Commonwealth Government or any 'in kind' contributions.
6. That I have attached the Tax Invoice provided to Grantee by Consultant for the provision of the Tailored Advisory Service
7. That I have attached a receipt from Consultant confirming that the amount referred to in 4. above has been paid in full by Grantee; and
8. That all of the information that I have provided to the Commonwealth (including the contents of this declaration) is complete, true and correct.

I understand that the Commonwealth is relying on the accuracy of the information provided by me (including the contents of this declaration) in determining the Grantee's entitlements under the Enterprise Connect initiative.

I understand that giving false or misleading information in connection with this declaration is a serious offence.

(2) Signature of person making the declaration.

(2) \_\_\_\_\_

(3) Date on which the declaration was made.

Date: (3) \_\_\_/\_\_\_/\_\_\_

Please submit this signed declaration to the Department of Industry, Innovation, Science, Research and Tertiary Education along with a:

- A completed Tailored Advisory Service Evaluation Report.
- A copy of the tax invoice issued to you by the consultant for the provision of services.
- Proof that the consultants invoices were paid. This could be a receipt issued to you by the consultant, remittance advice or bank statement.
- A tax invoice to the Department of Industry, Innovation, Science, Research and Tertiary Education for 50% of the consultant fees up to [insert approved grant amount]. Details of a valid tax invoice are on the back of this letter.

Any questions on completing this form can be emailed to [enterpriseconnect@innovation.gov.au](mailto:enterpriseconnect@innovation.gov.au).